

Fenton Free Library Board of Directors Meeting- February 28, 2023- 5:00 PM

President Tom Tiffany called the meeting to order at 5 PM

Attendance: Korin Spencer, Director, Tom Tiffany, Melissa Weber, Jonathan Hussar, Jason Aurelio, Gretchen Grunder, Sue Newcomb, Amy Stoddard. Phone: Brady Begeal and Shawn Wolbert. Absent- John Mastronardi, Mary Connors

1. Website unveiling

- a. Website is now live
- b. Gretchen is receiving training for uploading and updating content
- c. Discussed the need to link new site from 4 County Library page and delete the link to the old FFL site.

2. Secretary's Report

- a. Approval of January 24th, 2023 meeting minutes. Motion: Jonathan, Second: Jason; Motion carried.

3. Treasurer's Report:

- a. Motion to approve January financial report and January debit card transactions. Motion: Jason, Second: Jonathan; Motion Carried.
- b. Key Bank- moved savings into a "Grow your Savings" account that carries a higher interest rate while keeping funds liquid.
- c. Audit- last completed in 2020 using 2018 data. Might be good practice to perform a new audit but not sure if it is necessary or required given the clip-level amount for non-profits of this size.
 - i. Motion to provide FFL financial documents to Johnson, Lauder, and Savidge for the purpose of obtaining a quote for an appropriate audit. Motion: Jason, Second: Jonathan; Motion Carried.

4. Director's Report

- a. Krispy Kreme Fundraiser- even with increased price fundraiser still profited about \$1,200
- b. FFL 5K Race- Saturday, June 3rd
- c. Easter Egg Hunt- Saturday, April 8th
- d. NY State Report- completed and submitted on 2/28
- e. Computer and Internet Safety Policy- Should be completely overhauled
- f. Cleaning lady- doing a great job but only coming every other week but has an opening to clean just "barnyard" on the opposite weeks for \$80 per week, which would add an additional \$1,900 to the budget for the year. Will wait to add additional cleaning until after the budget vote in May but also discussed the need to monetize programs like Barnyard Buddies/Storytime or increase fundraising to pay for the additional cost.
- g. Booked Program- Possibly will be discontinued due to disrespectful behavior of some participants. Korin has spoken to the parents and will give it one more session to see if it improves.
- h. Barnyard Buddies for next year- cutting back on number of classes and number of days per week to allow time for other programs and library business.
- i. Chenango Valley Board Meeting about budget- Korin presenting on March 15th.

- j. AED Training has been completed

5. Building and Grounds Report

- a. Have applied for the United Way for Children's Literacy grant in the amount of \$6,500 to cover Barnyard Buddies, Storytime, and Summer Reading.
- b. The circulation desk remodel and security project will have a \$3,900 deficit- have applied to the Broome County Small Community Fund to cover the shortage.
- c. To bring in extra funds, Gretchen has sold a few old books and signed, first editions and raised about \$300.

6. Grant Activities for New and Existing Grants

- a. Funds have been received from NYS for the security upgrade and front desk redesign.

7. Adjournment-

Next Meetings: Tuesday, March 28th, 2023 at 5 PM

Motion to adjourn: Sue, Second: Jonathan; Motion Carried. Meeting was adjourned at 6:25 PM.