

Fenton Free Library Board of Directors Meeting- October 24, 2023- 5:30 PM

Tom Tiffany called the meeting to order at 5:30 PM

Attendance: Leslie Weigand, Tom Tiffany, Melissa Weber, Jonathan Hussar, Shawn Wolbert, Mary Connors, Gretchen Grunder, Jason Aurelio, Sue Newcomb. Phone: Brady Begeal. Absent: John Mastronardi

1. Secretary's Report

- a. Motion to approve the meeting minutes of the September 26, 2023 board meeting. Motion: Shawn, Second: Sue; Motion carried.

2. Treasurer's Report:

- a. Motion to approve the September debit card transactions as presented. Motion: Jonathan, Second: Mary; Motion Carried.
- b. Motion to approve the September financial report as presented. Motion: Jason, Second: Jonathan; Motion Carried.
- c. Received CV School Tax check
- d. Budget meeting and Aplos work session will be held November 18th
- e. Received IRS letter indicating Form 990 had not yet been filed

3. Director's Report

- a. Recent Fundraising and events
 - i. Cornstalks brought in a profit of \$343
 - ii. Krispy Kreme Donut Sale- Profit of \$1,225, similar to last Fall.
 - iii. The Great Giveback- very successful in collecting item for Catherine's Cupboard
 - iv. Thanksgiving bake sale coming up- pickup will be November 21st
 - v. Tree Lighting event- Friday, December 1st at 5 PM. Volunteers needed.
 - vi. Santa's Toy Shoppe Sale- still collecting donations. Will be December 8th & 9th.
 - vii. Website donation button now functional.
- b. Paychex service- saving money by not having physical paystubs mailed to library
- c. Electronic Sign is not working (circuit issue). Quoted \$3,240. Possibility to get a small Broome County grant to cover repair.
- d. Jack Demer memorial donations will be used to purchase new chairs for patron use in the library at the request of the family.

4. Grant Activities for New and Existing Programs

- a. Final funds for ramp project received.
- b. "Upgrade Project"- will include cleaning carpets, interior painting, and the addition of an adult changing table in one of the bathrooms. Have applied for a Tioga Downs grant and will be notified by the end of the year and would receive grant at in-person event.

5. Old Business

- a. FFL/Town of Fenton Agreement (Lease)- FFL Board will accept Town's changes.
- b. Agreement states that Highway Department will do lawn care & snow removal if they have available staff so will need to identify a back-up company.
 - i. Motion to approve the agreement between the Fenton Free Library and The Town of Fenton with changes as presented. Motion: Shawn, Second: Sue; Motion Carried.

- c. Southern Tier Tuesdays accepting nominations until December 2nd. Will ask a patron to nominate.

6. **Adjournment-**

Next Meetings: Tuesday, November 28, 2023 at 5:00 PM

Monday, December 18th- Volunteer reception at 4:30, Meeting at 5:00 PM

Motion to adjourn: Jonathan, Second: Jason; Motion Carried. Meeting was adjourned at 6:28 PM.