

Fenton Free Library **Board of Trustees Meeting** – November 25, 2024 @ 5PM

1. Secretary's Report
  - a. October Meeting Minutes
  
2. Treasurer's Report
  - a. October Debit Card Transactions
  - b. October Financial Reports
  
3. Director's Report
  - a. Toy Sale Wrap Up
  - b. Upcoming Fundraisers
    - i. Tree Lighting
    - ii. Barnes & Noble
  - c. Executive Director Leadership Academy
    - i. Board Orientation and Job Description
    - ii. Committees
    - iii. Long Term Plan
  
4. Building and Grounds Update
  
5. Grant Activities for New and Existing Programs
  
6. Old Business
  - a. Credit Card Payments
  - b. Updated Community Space Policy
  - c. Director/Board Member Evaluations
  - d. Board Member Openings
  
7. New Business
  - a. Policy Needs
  
8. Adjournment –Next Meeting: Wednesday, December 18<sup>th</sup> @ 5 PM (Following the Volunteer Appreciation event at 4:30 PM)