
FENTON FREE LIBRARY

FINANCIALS

February 28, 2025



FENTON FREE LIBRARY

Treasurer: Michael R. Mattick, CPA, EA

FENTON FREE LIBRARY

Treasurers Report February 2025

Through February 28, 2025, the following are financial highlights of what the Fenton Free Library has accomplished over the year and things to note:

INCOME

Overall income through February 28, 2025, is \$8,319.

- We received the Senate and Assembly Grants totaling \$4,760.
- We collected \$2,540 during the month of February for the Krispy Kreme fundraiser. This revenue is almost identical to the 2024 fundraiser.
- Registrations fees for the upcoming Vendor Market were \$530 collected in February.

EXPENSES

Overall expenses through February 28, 2025, are \$18,069.

- The negative catalog expense is attributable to a return from 4CLS.
- The cost of Krispy Kreme donuts for the fundraiser was \$1,134. These costs were also similar to the 2024 fundraiser.
- We got the attic shelving installed at a cost of \$648. This was allocated to the NYS Library Construction Grant. We are in excess of the grant by this amount, but we are expecting a check from NYS to cover these costs.

NET INCOME

Net loss as of February 28, 2025 is \$9,750. Net loss in February 2024 was \$12,490, the variance is attributable to the Senate and Assembly grants primarily.

Transaction list for the period of 02/01/2025 to 02/28/2025

Transaction Date	Transaction Type	Contact	Fund	Deposits	Payments
02/03/2025	Deposit	POS MAC ETSY, INC. CRAFT ZIMMERMAN	General Fund	5.70	
02/03/2025	Deposit	POS MAC AMAZON.COM*025	General Fund	10.95	
02/03/2025	Check	ETSY, INC. CRAFTZIMMERMANNY US	General Fund		76.94
02/03/2025	Check	POS MAC AMAZON.COM*Z70	Childrens Programming		15.29
02/03/2025	Check	POS MAC AMAZON.COM*Z77	General Fund		14.69
02/04/2025	Check	POS MAC MIRABITO #104	Childrens Programming		5.18
02/05/2025	Check	BERT ADAMS DISPOSAL IN CHENANGO BRID	General Fund		62.24
02/05/2025	Check	POS MAC PRICE CHOPPER	Childrens Programming		22.45
02/05/2025	Check	POS MAC AMAZON.COM*Z76	General Fund		111.50
02/07/2025	Check	Lowe's	General Fund		17.90
02/10/2025	Check	Weis Markets	Adult Programming		3.37
02/10/2025	Check	Walmart	Childrens Programming		50.18
02/10/2025	Check	POS MAC AMAZON.COM*Z76	Childrens Programming		17.58
02/11/2025	Check	Walmart	Barn Yard Buddies-Visions FCU		33.98
02/11/2025	Check	POS MAC MAINES FO 1018	Childrens Programming		33.53
02/12/2025	Check	CVS	General Fund		1.02
02/12/2025	Check	CVS	Walmart-Booked		11.98
02/12/2025	Check	Weis Markets	Childrens Programming		20.69
02/12/2025	Check	TEACHERSPAYTEACHERS.CO 6465880910	Childrens Programming		6.00
02/13/2025	Check	POS MAC AMAZON.COM*MQ9	General Fund		8.99
02/18/2025	Check	POS MAC PRICE CHOPPER	Childrens Programming		26.36
02/19/2025	Check	Weis Markets	Adult Programming		25.63
02/19/2025	Check	POS MAC PRICE CHOPPER	Childrens Programming		34.07
02/20/2025	Check	TEACHERSPAYTEACHERS.CO 6465880910	Childrens Programming		1.25
02/21/2025	Check	POS MAC AMAZON.COM*JB6	General Fund		14.10
02/24/2025	Check	POS MAC PRICE CHOPPER	Childrens Programming		8.34
02/25/2025	Check	POS MAC AMAZON.COM*4T4	General Fund		21.72
02/25/2025	Check	POS MAC AMAZON.COM*8A2	General Fund		25.83
02/26/2025	Check	SAMSCLUB.COM	General Fund		97.95
02/26/2025	Check	POS MAC WM SUPERCENTER JOHNSON CI	Childrens Programming		68.27
02/27/2025	Check	POS MAC AMAZON.COM*D79	General Fund		9.78
02/27/2025	Check	POS MAC AMAZON.COM*1H0	General Fund		31.99
02/27/2025	Check	POS MAC AMAZON.COM*PY0	Childrens Programming		50.74
02/28/2025	Deposit	INTERNET TRF TO DDA 0000007900822268 3290	General Programming	1,500.00	
				<u>1,516.65</u>	<u>929.54</u>

Fenton Free Library
Income Statement
for the period of 01/31/2025 to 02/28/2025

Account Number	Account Name	Amount
Income		
4010	Grants and Aid	\$0.00
4017	Senate Special Library Aid	\$3,000.00
4852	Assembly Special Library Aid	\$1,760.00
Total for 4010 - Grants and Aid		\$4,760.00
4020	Contributions Income	\$0.00
4022	Patron Donations	\$135.61
4025	Clay Gift Shop	\$34.00
Total for 4020 - Contributions Income		\$169.61
4200	Fundraising Income	\$0.00
4205	Book Sale	\$28.82
4206	Bookbags	\$0.88
4211	Spring Krispy Creme Sales	\$2,540.24
4245	Save Around Books	\$75.00
4246	FFL Vendor Market	\$530.00
Total for 4200 - Fundraising Income		\$3,174.94
4300	Operating Receipts	\$0.00
4302	Replacement Book Fees	\$54.00
Total for 4300 - Operating Receipts		\$54.00
4400	Program Income	\$0.00
4402	Candy	\$74.00
4403	Coffee	\$1.00
Total for 4400 - Program Income		\$75.00
4599	Interest Income	\$0.00
4600	Interest Earned	\$85.34
Total for 4599 - Interest Income		\$85.34
Total Income		\$8,318.89
Expense		
5500	Library Circulation Expenses	\$0.00
5501	Print Materials	\$681.24
5503	Cataloging Expense	-\$40.25
5505	Unique Management	\$13.25
Total for 5500 - Library Circulation Expenses		\$654.24
5600	Program Expenses	\$0.00
5601	Story Time	\$197.47
5606	Candy	\$112.05
5617	Yoga	\$150.00
5628	Barnyard Buddies	\$196.44
5632	Senior Wellness	\$550.00
5633	Booked	\$13.00
Total for 5600 - Program Expenses		\$1,218.96
5000	Salaries	\$0.00
5001	Gross Wages	\$8,802.33
5002	Withholding and Employer Liability	\$2,354.27
Total for 5000 - Salaries		\$11,156.60
5010	Employee Benefits	\$0.00
5011	Disability Insurance	\$61.96
Total for 5010 - Employee Benefits		\$61.96

Account Number	Account Name	Amount
5400	Professional Fees	\$461.25
5401	Payroll Service Fees	\$175.22
Total for 5400 - Professional Fees		\$636.47
5200	Building Expense	\$0.00
5202	Telecommunications	\$36.77
5203	Trash Service	\$62.24
5204	Utilities - Gas & Electric -Original	\$709.06
5204.1	Utilities-Gas & Electric - New	\$449.30
5210	Safety and Security	\$344.50
5220	Equipment & Furnishings	\$43.73
5623	Water Cooler	\$32.93
5902	Cleaning Services	\$300.00
5903	Kitchen Supplies	\$21.72
Total for 5200 - Building Expense		\$2,000.25
5300	Office Supplies	\$0.00
5301	Library Office Supplies	\$177.77
Total for 5300 - Office Supplies		\$177.77
5707	Staff and Volunteer Appreciation	\$0.00
5701	Volunteer Appreciation	\$103.23
Total for 5707 - Staff and Volunteer Appreciation		\$103.23
5230	Fundraising Expenses	\$0.00
5232	BUNCO	\$29.00
5801	Krispy Kreme Spring Drive	\$1,134.00
5810	Clay Gift Shop	\$50.51
Total for 5230 - Fundraising Expenses		\$1,213.51
8010	Building Fixtures and Furniture	\$0.00
8011	Building Fixtures	\$648.00
Total for 8010 - Building Fixtures and Furniture		\$648.00
8015	Grants	\$0.00
8016	Grant Writing Stipend	\$198.00
Total for 8015 - Grants		\$198.00
Total Expense		\$18,068.99
Net Income (Loss)		-\$9,750.10

Fenton Free Library

Balance Sheet
as of 02/28/2025

Account Number	Account Name	Amount
Assets		
1000	Checking	\$12,297.61
1001	Debit Card	\$2,448.01
1004	Petty Cash	\$35.13
1010	Savings	\$213,668.30
1012	Online Donation Account	\$97.58
Total Assets		\$228,546.63
Liabilities		
Total Liabilities		\$0.00
Equity		
3000	Undesignated - General Fund	\$115,130.55
3104	Reserve Fund	\$33,206.40
3123	Karen Garrison Bequest - Fund Balance	\$37,637.01
3148	Broome County Community Fund - Fund Balance	\$4,066.00
3101	Memorial Fund	\$3,810.57
3105	Senate Grant Fund Balance	\$3,000.00
3107	Community Foundation Grant Fund	\$2,500.00
3108	Community Foundation Grant - SRP Fund	\$115.32
3112	Children's' Programming Fund	\$2,186.01
3126	Adult Programming - Fund Balance	\$1,057.15
3127	Barn Yard Buddies - Fund Balance	\$78.20
3136	Building Improvements - Fund Balance	\$74.06
3144	General Programming - Fund Balance	\$21,873.36
3130	NYS Library Construction Grant - Fund Balance	\$-648.00
3150	Assembly Special Library Aid - Fund Balance	\$1,760.00
3153	United Way Senior Wellness - Fund Balance	\$200.00
3154	Broome County - Fund Balance	\$2,500.00
Total Equity		\$228,546.63
Total Liabilities + Total Equity		\$228,546.63

Fenton Free Library Association 2025 Actual to Budget

Account Name	2025 Actual through February	2025 Budget	% of Budget Collected	2024 Budget	2024 Actual
CVCS D Tax Receipts	\$ -	\$ 199,880		\$ 195,961	\$ 195,961
Grants and Library Aid					
4CLS-LLSA	\$ -	\$ -		\$ -	\$ 2,481
Broome County	2,500				12,900
Community Foundation					4,750
Senate Special Library Aid	3,000				2,000
Visions Cares - Barnyard Buddies					130
4CLS Outreach Grant					900
Visions Cares - Senior Wellness					1,000
Assembly Special Library Aid	1,760				1,250
M&T Charitable Fund				-	1,250
Other Grants & Aid		6,633		12,000	
	\$ 7,260	\$ 6,633	109.45%	\$ 12,000	\$ 26,661
Contributions Income	\$ -	\$ -		\$ -	\$ 75.00
Free Will Donations/Box		4,000	0.00%	1,000	3,897
Patron Donation	364	-	-	1,800	3,201
Bridge Club Donations	25	250	10.00%	250	220
Storytime Donations			-	100	
Clay Gift Shop	87	350	24.72%		706
United Way Donation	750		-		1,500
Barhyard Buddies Donation	50	1,000	5.00%	1,000	1,480
	\$ 1,276	\$ 5,600	22.79%	\$ 4,150	\$ 11,079
Fundraising Income	\$ -	\$ -	-	\$ -	\$ 339
Bake Sale		400	0.00%	1,200	805
FFL5K Sponsorship		6,000	0.00%	6,000	7,138
FFL5k Registrations		3,250	0.00%	2,000	3,540
Barnes & Noble	1,610		-		30
Book Sale	44	1,000	4.38%	1,000	2,257
Bookbags	31	50	62.72%		570
Spring Krispy Creme Sales	2,540	2,000	127.01%	3,000	2,558
Fall Krispy Kreme Sales		500	0.00%		
BUNCO	225	1,000	22.50%	750	1,447
Memorial Angels		25	0.00%	100	50
Toy Sales		1,850	0.00%	1,750	4,854
Save Around Books	150	150	100.00%	-	650
Vendor Fair	830	3,500	23.71%	500	4,473
Corn Stalks			-	350	
Easter Egg Hunt			-	250	
Tree Lighting			-	-	1,387
Basket Raffle		1,000	0.00%	750	
Summer Reading		-	-	-	800
	\$ 5,431	\$ 20,725	26.20%	\$ 17,650	\$ 30,898
Operating Receipts					
Copier Fees	\$ 24	\$ 150	16.00%	\$ 120	\$ 241
Replacement Book Fees	68	200	33.82%	200	404
Collection Fees		50	0.00%	50	98
Refunds			-	-	
	\$ 92	\$ 400	22.91%	\$ 370	\$ 743

Account Name	2025 Actual through February	2025 Budget	% of Budget Collected	2024 Budget	2024 Actual
Program Income					
Gum Ball Machine	\$ -	\$ 50	0.00%	\$ 100	\$ 48
Candy	101	500	20.20%	250	589
Coffee	2		-		8
	\$ 103	\$ 550	18.73%	\$ 350	\$ 645
Community Room Rental	\$ 200	\$ 1,000	20.00%	\$ 150	\$ 575
	\$ 200	\$ 1,000	20.00%	\$ 150	\$ 575
Interest Earned					
Bank	\$ 185	\$ 700	26.41%	\$ 1,200	\$ 1,287
	\$ 185	\$ 700	26.41%	\$ 1,200	\$ 1,287
Memorial Fund	\$ -	\$ 1,500	0.00%	\$ -	\$ -
Memorial Gift			-	1,500	2,870
	\$ -	\$ 1,500	0.00%	\$ 1,500	\$ 2,870
Total Income	\$ 14,546	\$ 236,988	6.14%	\$ 233,331	\$ 270,719
Transfers from Funds					
Total	\$ 14,546	\$ 236,988	6.14%	\$ 233,331	\$ 270,719

EXPENSES

Account Name	2025 Actual through February	2025 Budget	% of Budget Spent	2024 Budget	2024 Actual
Library Collection Expenses					
4CLS Electronic Catalog	\$ -	\$ 10,250	0.00%	\$ 10,550	\$ 10,186
Print Materials	944	8,000	11.80%	8,000	7,943
Electronic Materials		200	0.00%	150	150
Cataloging Expense	32	600	5.38%	150	531
Unique Management	298	150	198.80%	100	186
Download Zone			-		
	\$ 1,275	\$ 19,200	6.64%	\$ 18,950	\$ 18,996
Program Expenses	\$ -	\$ -		\$ -	\$ 349
Story Time	412	2,500	16.46%	2,500	2,309
Summer Reading Programming		3,500	0.00%	3,500	4,589
Summer Reading Service Fee		2,750	0.00%		
General Programming	16	250	6.30%	750	921
Decorations	24	100	24.32%	350	220
Candy	112	250	44.82%	250	388
Coffee			-		4
Gumball Machine		25	0.00%	25	18
Yoga	225	1,800	12.50%		1,015
Pinterest		500	0.00%	500	
Barnyard Buddies	289	3,000	9.64%	3,000	3,035
Senior Wellness	1,100	7,200	15.28%	4,800	5,739
Booked	13	500	2.60%	500	312
Booked Service Fee		1,200	0.00%	1,200	962
Busy Boxes			-	250	
Egg Hunt			-	250	
CVCSD Community Night			-		
Website		750	0.00%	1,000	542
Tree Lighting		250	0.00%	500	328
	\$ 2,191	\$ 24,575	8.91%	\$ 19,375	\$ 20,731
Salaries					
Gross Wages	\$ 18,458	\$ 130,702	14.12%	\$ 113,000	\$ 100,342
Employer Taxes	3,093	10,456	29.58%	27,385	26,603
	\$ 21,551	\$ 141,158	15.27%	\$ 140,385	\$ 126,945
Employee Benefits					
Disability/PFL Insurance	\$ 62	\$ 250	24.78%	\$ 250	\$ 479
Workers Comp Insurance	979	850	115.18%	850	463
Professional Education	300			100	
	\$ 1,341	\$ 1,100	121.91%	\$ 1,200	\$ 942
Professional Fees	\$ 664	\$ -		\$ -	\$ 304
D&O Insurance - BOND		1,450	0.00%	910	1,377
Payroll Service Fees	612	2,900	21.12%	2,900	2,546
Employee Background Check			-	350	
Membership Dues	43	200	21.45%	300	193
Aplos Accounting Fees		1,750	0.00%	1,500	1,609
Agreed Upon Procedures - Audit		2,000	0.00%		
Bookkeeping Fees		3,500	0.00%		
Bank Fees	(60)		-	100	163
	\$ 1,259	\$ 11,800	10.67%	\$ 6,060	\$ 6,192

Account Name	2025 Actual through February	2025 Budget	% of Budget Spent	2024 Budget	2024 Actual
Building Expense					
Custodial Supplies	\$ 28	\$ 450	6.17%	\$ 600	\$ 714
Telecommunications	111	550	20.16%	450	449
Trash Service	173	750	23.09%	700	662
Utilities - Gas & Electric	1,034	4,750	21.78%	3,000	4,070
Utilities - Gas & Electric - New	1,080	3,250	33.23%	5,500	3,111
Occupancy Insurance		3,250	0.00%	3,000	2,156
Safety & Security	345	500	68.90%	10,990	2,297
ADA Lift	528	3,000	17.60%	1,000	2,770
ADA Ramp			-	-	-
Equipment & Furnishings	44	250	17.49%	250	270
Children's Library			-	-	277
COVID-19 Supplies			-	-	
Water Cooler	33	125	26.34%	30	92
Landscaping		1,500	0.00%	1,000	475
Cleaning Services	600	5,400	11.11%	4,000	5,030
Kitchen Supplies	58	200	29.07%	100	167
AED Purchase		1,100	0.00%	400	
UW Day of Caring			-	250	
Sign Servicing		2,500	0.00%	3,500	
Fencing			-	500	188
Advertising		25	0.00%	25	
	\$ 4,033	\$ 27,600	14.61%	\$ 35,295	\$ 22,728
Office Supplies	\$ -	\$ -		\$ -	\$ 184
Library Office Supplies	404	1,200	33.63%	1,200	1,690
Postage		100	0.00%	200	
	\$ 404	\$ 1,300	31.04%	\$ 1,400	\$ 1,874
Other Expenses					
Roberson Tree Lighting	\$ -	\$ 150	0.00%	\$ 200	\$ 249
Scholarships Awards		500	0.00%	1,000	1,000
Staff and Volunteer Appreciation			-		36
Volunteer Appreciation	103	250	41.29%	250	256
Patron Appreciation			-	75	7
Staff Appreciation		200	0.00%	150	103
Entertainment and Meals		50	0.00%	81	7
Hillcrest Civic			-		
	\$ 103	\$ 1,150	8.98%	\$ 1,756	\$ 1,658
Fundraising Expenses	\$ -	\$ -		\$ -	\$ 143
BUNCO	229	750	30.48%	750	1,061
FFL5K		3,250	0.00%	2,500	3,097
Krispy Kreme Spring Drive	1,134	1,000	113.40%	1,560	1,095
Krispy Kreme Fall Drive			-		
Bake Sale		150	0.00%	150	25
Basket Raffle		50	0.00%	75	
Memorial Angels			-	75	
SaveAround Books	125	75	166.67%		340
FFL Vendor Market		250	0.00%		398
Clay Gifts	117	280	41.90%		509
	\$ 1,605	\$ 5,805	27.65%	\$ 5,110	\$ 6,668

Account Name	2025 Actual through February	2025 Budget	% of Budget Spent	2024 Budget	2024 Actual
Construction	\$ -	\$ -	-	\$ -	\$ 4,934
Building Maintenance		300	0.00%	300	9,024
Tangible Surface			-	-	3,739
Building Fixtures & Furniture			-	-	-
Building Fixtures	721	250	288.30%	250	240
Building Furniture		250	0.00%	250	326
	\$ 721	\$ 800	90.09%	\$ 800	\$ 18,263
Grant Writing					
Grant Writing Stipend	\$ 446	\$ 2,500	17.82%	\$ 3,000	\$ 2,739
Grants Applications		-	-		
	\$ 446	\$ 2,500	17.82%	\$ 3,000	\$ 2,739
Total Expenses	\$ 34,928	\$ 236,988	14.74%	\$ 233,331	\$ 227,736
NET INCOME	\$ (20,382)	\$ -		\$ -	\$ 42,983

Fenton Free Library 2025 Fundraising

2/28/2025

Spring Krispy Krème								
	2025	2024	2023	2022	2021	2020	2019	2018
Sales	\$ 2,540.24	\$ 2,558.00	\$ 2,957.00	\$ 2,377.00	\$ 2,081.00	\$ 1,335.00	\$ 1,131.50	\$ 1,249.00
Expenses	1,134.00	1,095.00	1,260.00	972.00	734.00	536.00	488.50	535.00
Profit	\$ 1,406.24	\$ 1,463.00	\$ 1,697.00	\$ 1,405.00	\$ 1,347.00	\$ 799.00	\$ 643.00	\$ 714.00

\$ 10,742.74

FFL5K								
	2025	2024	2023	2022	2021	2020	2019	2018
Income								
Sponsorships	\$ -	\$7,137.94	\$6,968.00	\$7,150.00			\$ 3,630.00	\$ 4,750.00
Registrations		3,540.00	2,000.00	1,371.00			2,465.00	1,922.00
T-shirts								
Total		10677.94	8968.00	8521.00			6095.00	6672.00
Expenses		3096.75	2224.38	3623.34		29.78	2631.74	2683.71
Profit	\$ -	\$7,581.19	\$6,743.62	\$4,897.66		\$ (29.78)	\$ 3,463.26	\$ 3,988.29

\$30,681.98

Fall Krispy Krème								
	2025	2024	2023	2022	2021	2020	2019	2018
Sales	\$ -		\$2,181.00	\$2,391.50	\$ 2,523.50	\$ 1,722.00	\$ 1,344.00	\$ 1,107.00
Donations								
Expenses			948.00	986.25	1009.25	611.00	594.75	495.00
Profit	\$ -	\$ -	\$ 1,233.00	\$ 1,405.25	\$ 1,514.25	\$ 1,111.00	\$ 749.25	\$ 612.00

\$ 8,130.50

Book Sales								
	2025	2024	2023	2022	2021	2020	2019	2018
1st Quarter	\$ 43.82	\$115.00	\$413.00					
2nd Quarter		419.00	170.00	352.00	0.00	213.00	329.55	415.00
3rd Quarter		972.00	1302.00	1247.25	1196.00	85.00	943.40	658.75
4th Quarter		751.00	561.40	266.50	244.75	0.00	178.00	162.00
SaveAround	25.00	310.00						
Total	\$ 68.82	\$2,567.00	\$2,446.40	\$1,865.75	\$ 244.75	\$ 298.00	\$ 1,450.95	\$ 1,235.75

\$12,681.09

BUNCO								
	2025	2024	2023	2022	2021	2020	2019	2018
Income	\$ 225.00	\$ 1,447.00	\$ 1,225.31	\$ 901.56	\$ 250.00	\$ 195.00	\$ 485.00	\$ 380.00
Expenses	228.58	1,061.00	883.12	576.37	322.05	80.23	232.75	133.84
Profit	\$ (3.58)	\$ 386.00	\$ 342.19	\$ 325.19	\$ (72.05)	\$ 114.77	\$ 252.25	\$ 246.16

\$ 1,590.93

Bake Sale								
	2025	2024	2023	2022	2021	2020	2019	2018
Income	\$ -	\$ 805.00	\$ 1,657.00	\$ 3,020.00	\$ 242.00	\$ 670.75	\$ 466.35	\$ 973.00
Expenses		25.00	178.43	141.26	97.16	43.56	93.91	66.04
Profit	\$ -	\$ 780.00	\$ 1,478.57	\$ 2,878.74	\$ 144.84	\$ 627.19	\$ 372.44	\$ 906.96

\$ 7,188.74

Toy Sale				
	2025	2024	2023	2022
Income	\$ -	\$ 4,854.00	\$ 2,088.45	\$ 665.00
Expenses				22.00
Profit	\$ -	\$ 4,854.00	\$ 2,088.45	\$ 643.00

\$ 7,585.45

FFL Vendor Fair		
	2025	2024
Income	\$ 830.00	\$ 4,473.00
Expenses		398.45
Profit	\$ 830.00	\$ 4,074.55

\$ 4,904.55

Barnes & Noble	
	2025
Income	\$ 1,610.19
Expenses	
Profit	\$ 1,610.19

\$ 1,610.19