

Fenton Free Library Policy on Breast Milk Expression

Adopted: 1/25/2022

Revised: 2/25/2025

Approved by: Library Board of Trustees

The library will provide 30 minutes of paid break time for employees to express breast milk when the employee has a reasonable need to express breast milk. Employees will be provided with a private room that is not a restroom to act as a lactation room for the purpose of expressing breast milk. This time will be provided for up to three years following childbirth.

If an employee wants to express breast milk at work, they must give the Library reasonable advance notice, generally before returning to work from a maternity leave. Employees wishing to make this request should submit it, in writing, to the Library Director. The Library Director must respond to this request within five days. All Employees will be notified in writing when a room has been designated for breast milk expression.