

Phone Use Policy

Adopted:

Revised: 8/5/26

Approved by: Library Board of Trustees

Library Telephones

Telephones at the Fenton Free Library are reserved for staff use for conducting business. Telephone lines need to be kept open at all times so that library staff can be available to assist patrons. Patrons of the library may not use library telephone except in the following circumstances.

- If health, safety or security of a patron depends upon a telephone call, the Library staff at the circulation desk will be allowed to make the call for the patron.
- Calls requiring more than approximately 2 to 3 minutes cannot be made for the patron.

Cell Phones

Cell phone use in the library must not be disruptive to staff or other patrons. Library staff have the authority to ask a patron to end a call or to step outside the library to complete the call if the conversation is deemed disruptive. Disruptive calls may include, but are not limited to, calls conducted at a loud volume, calls of excessive length, or calls involving profanity or inappropriate language or content.